

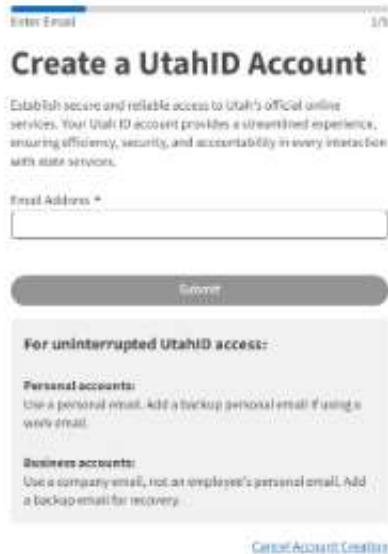
How to create a UtahID in order to apply for State Tuition Assistance

1. Create a Utah ID account: id.utah.gov



The screenshot shows the UtahID website interface. At the top, there is a navigation bar with the UTAH logo and the UtahID logo. Below the navigation bar, there is a 'Sign In' section. The 'Sign In' section includes a text input field for 'Email address or Social ID', a checkbox for 'Remember Me', and a 'Sign In' button. Below the 'Sign In' button, there is a link that says 'Don't have a UtahID? [Create an account](#)'. An arrow points from the right side of the image to the 'Create an account' link.

2. Select **Create an Account** - this cannot be an existing STATE of Utah email address



The screenshot shows the 'Create a UtahID Account' page. At the top, there is a progress bar with 'Enter Email' and '1/3'. Below the progress bar, there is a heading 'Create a UtahID Account'. Under the heading, there is a paragraph of text: 'Establish secure and reliable access to Utah's official online services. Your Utah ID account provides a streamlined experience, ensuring efficiency, security, and accountability in every interaction with state services.' Below the paragraph, there is a text input field labeled 'Email Address *'. Below the input field, there is a 'Continue' button. Below the 'Continue' button, there is a section titled 'For uninterrupted UtahID access:'. This section contains two sub-sections: 'Personal accounts:' and 'Business accounts:'. The 'Personal accounts:' section says 'Use a personal email. Add a backup personal email if using a work email.' The 'Business accounts:' section says 'Use a company email, not an employee's personal email. Add a backup email for recovery.' At the bottom of the page, there is a link that says 'Cancel Account Creation'.

3. Enter the code from your email address

Validate Email

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Validate Email

A code has been sent to the email address you provided. Codes typically arrive within 5 minutes, and are valid for 15 minutes.

Please enter the code from the email into the space below to continue creating your UtahID account.

Code *

Submit

[Where is my Code? ↗](#)
[Cancel Account Creation](#)

4. Enter your personal information

Enter User Details

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User Details

First Name *

Last Name *

Username *

- Username must be unique
- Cannot contain characters: /, @
- Max length 64 characters
- Cannot contain underscore

Submit

[Cancel Account Creation](#)

5. Create Password

Create Password 4/5

Create Password

Password *

☐ Show password

Password Requirements

- ✗ Must be between 8 and 128 characters long.
- ✓ Must not contain your name, username, etc.
- ✗ Must use at least 3 different character types:
 - ✗ Uppercase
 - ✗ Lowercase
 - ✗ Number
 - ✗ Special

Confirm Password *

Submit

[Cancel Account Creation](#)

9. Open a new window and with this address:
<https://guard-statetuition.utah.gov/> to start an application

