



UTAH NATIONAL GUARD

UTAH TRAINING CENTER
17800 CAMP WILLIAMS ROAD
BLUFFDALE, UTAH 84065-4905

NGUT-UTC-Z

30 October 2023

MEMORANDUM FOR RECORD

SUBJECT: Army Garrison Camp W.G. Williams (AGCW) Housing Animal Policy

1. No animals are permitted in AGCW housing facilities except as authorized below. AGCW housing facilities include all facilities on AGCW intended for overnight lodging, including the DVQ, BOQ, BEQ, barracks, etc. AGCW housing facilities also include the grounds adjacent to those facilities.

2. The only animal authorized in a AGCW housing facility is a service dog or a military working dog as defined below.

a. Service Dog: A dog individually trained to do work or perform specific tasks for the benefit of an individual with a disability, and the tasks performed by the dog directly relate to the person's disability. AGCW recognizes only service dogs that are both (i) owned by an individual with an ADA or VA recognized disability, and (ii) authorized in writing by G1 Medical or by the first O6 in the servicemember's command; or (i) owned and accompanied by the parent of a child with an ADA recognized disability, and (ii) authorized in writing by the child's medical provider.

b. Military Working Dog. A working dog certified pursuant to AR 190-12.

c. Handler: a person authorized to possess and maintain a service dog or military working dog.

3. At all times while in AGCW housing facilities handlers shall ensure that the handler's dog wears a special vest or harness identifying it as a service or working dog.

4. Each handler shall notify the Billeting Office, both when reserving a room and when checking in, that the handler has a service or working dog.

5. Enforcement:

a. Any person in possession of an unauthorized animal in any lodging facility will be discharged from the facility with no refund, will be charged an additional nonrefundable fee of \$250.00 for cleaning, and a hold will be placed on the person's charge card for \$1,000.00 to pay for any repair or additional cleaning costs to the lodging facility. The hold will be released only after all repairs and cleaning are complete or the lodging manager determines that no additional repairs or cleaning is needed. The person in

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possession of an unauthorized animal will be responsible for the costs of all repairs and cleaning needed even if the costs exceed the charge card hold.

b. If a handler fails to notify the Billeting Office that the handler will be accompanied by a service or working dog when making a reservation, the Billeting Office may refuse to let a room to the handler when checking in.

c. If a handler fails to notify the Billeting Office when checking in that the handler is accompanied by a service or working dog, the Billeting Office may immediately discharge the handler without refund and shall place a hold on the person's charge card for \$1,000.00 to pay for any repair or additional cleaning costs to the housing facility. The hold will be released as described above.

d. Handlers shall ensure that lodging towels and linens are not used to clean the dog, the dog does not bark to the extent it disturbs other guests, the dog's food and waste are properly cleaned up and disposed, the dog does not sit or lie on housing furniture or bedding, and the dog is leashed while outside of the handler's room.

e. The handler shall be physically present with the service or working dog at all times. Any dog left unattended in AGCW housing shall be deemed unauthorized.

f. Any dog may be barred from AGCW housing by the Garrison Commander (or designee) or the housing manager (or designee) if the dog is a danger or nuisance to others. A dog will be deemed a danger or nuisance to others if it demonstrates dominant or aggressive/dangerous behavior towards people or other dogs, or if it damages housing facilities or furniture.

6. The AGCW housing manager will:

a. Notify all employees working within the facility when there will be a service animal in the facility and will accommodate any employee with allergies or other concerns.

b. Identify and maintain an outdoor location for service and working dog feeding, watering, exercising, and waste disposal.

7. Exceptions to this policy may be made by the Garrison Commander or designee.

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8. Point of contact for this Memorandum is MAJ Michael Ditto, Garrison Executive Officer, at 801-432-5402 or michael.j.ditto2.mil@army.mil.

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JEFFREY R. BUHMAN
COL, EN
Garrison Commander