

**Visual Example of Business Casual**

**(Female)**



**Visual Example of Business Casual**

**(Male)**



**Visual Examples of Formal**

**(Female)**



**Visual Examples of Formal**

**(Male)**



As of: 13 Mar 2024

### **Business Casual**

Business Casual IS:

- Professional-looking.
- Clothing that is neat, clean, and pressed.
- Typically, more classic vs. trendy.
- Wearing a long sleeve button up shirt, a polo shirt, or knit shirt with a collar.
- Wearing cotton, wool, mixed-blend slacks, or chinos with a belt. Belt color should match shoe color.
- Wearing slip-on or casual dress shoes with socks. Sock color should be close to or match pant color.

Business Casual is **NOT**:

- Casual clothing that is suitable for the beach, yard work, dance clubs, exercise sessions or sporting events.
- Clothing that is too tight, torn, dirty, or too revealing.
- Jeans, sweatpants, exercise pants, or shorts.
- Athletic shoes, flip-flops, slippers, and any shoe with open toes.

Example Outfit:

- Women: Skirt, khakis, or dress pants paired with long sleeve or three-quarter sleeve tops. A casual dress and flats are options as well.
- Men: Wear a button-down or a polo shirt, paired with khakis, or dress pants. Layer with a v-neck sweater, blazer, or sport coat as necessary. Dress shoes and a matching belt.

For reference:

### **DA-PAM 670-1 Appendix B**

## **Appendix B**

### **Prescribed Dress and Service Equivalent Uniforms**

#### **B-1. Prescribed dress**

Table B-1 summarizes the attire that makes up various kinds of prescribed dress.

**Table B-1**

**Prescribed dress—C**

<b>Prescribed</b>	<b>Attire</b>
Duty uniform	Duty uniform as locally prescribed.
Informal uniform	ASU with four-in-hand necktie or neck tab. <sup>1</sup> AGSU with four-in-hand necktie. Enlisted personnel may wear the Class A ASU or AGSU.
Civilian equivalent	Civilian business suit.
Black-tie uniform	ASU with black bow tie, AGSU with four-in-hand necktie, or blue or white mess uniforms. Enlisted female Soldiers may wear the ASU or AGSU with a skirt.
Civilian equivalent	Civilian dinner jacket (tuxedo).
White-tie uniform	Army blue evening mess uniform.
Civilian equivalent	Evening full dress (tail coat).

*Note.*

<sup>1</sup> Unless otherwise indicated by the host, the uniform equivalent of specified civilian attire may be worn. Invitations may prescribe dress as indicated above (for example, "Army blue or Army blue mess"). The Army white mess uniforms are normally worn from April to October, except in clothing zones I and II where personnel may wear these uniforms year-round (see CTA 50–900).

**B–2. Service equivalent uniforms**

Table B–2 is intended to serve as a guideline for appropriate attire. Some uniforms are optional, seasonal, or required for specific pay grades only. Uniforms may deviate from table B–2 depending on the event or when directed by host or command.

**Table B–2**  
**Guideline for appropriate attire**

<b>Class</b>	<b>Event when worn</b>	<b>Uniform</b>	<b>Civilian men</b>	<b>Civilian women</b>
A+	Official formal and evening functions, state occasions, private and formal dinners, or occasions requiring more formality than Service uniforms <sup>1</sup>	Blue or white mess evening dress, ASU or AGSU dress variation	Formal tuxedo (bow tie is standard), semiformal tuxedo, or dark dinner jacket <sup>2</sup>	Formal cocktail or evening gown, formal or semiformal long or short evening dress, or evening trousers with a formal top <sup>2</sup>
A	Parades, ceremonies, reviews (when special honors are being paid), and official visits of foreign dignitaries <sup>1</sup>	Class A ASU, ASU tropical dress variation, or Class A AGSU. For seasonal use when authorized and temperatures warrant, as determined by commander: long-sleeved shirt and tie or short-sleeved shirt, no tie (both with top six ribbons, badges, and	Informal or business casual business suit or sport coat and tie <sup>2</sup>	Informal or business casual evening or cocktail attire; Sunday dress; or business suit or pant suit <sup>2</sup>

**Table B-2**

**Guideline for appropriate attire—Continued**

		tabs; or all ribbons, badges, and tabs)		
B	Business or informal social occasions, uniform of the day, office work	Service uniform Class B short-sleeved shirt, open collar with name tag and rank; or long-sleeved shirt with tie, name tag, and rank	Informal or business casual business suit or sport coat without tie; or trousers with open collar shirt <sup>2</sup>	Informal or business casual simple skirt or dress; slacks with jacket; pantsuit; low or flat shoes <sup>2</sup>
C	Daily work environment	Utility uniforms (ACU or physical training) or Class C garrison	Civilian casual slacks with open collar shirt or golf shirt; no sport coat <sup>2</sup>	Civilian casual slacks or capri pants with blouse and sandals or flats <sup>2</sup>
D	Field or plant environment where soiling of clothing is expected	Maintenance or field duty	Jeans (no holes); shorts (medium length); and tennis shoes, work boots, sandals, or loafers	Jeans (no holes); shorts (medium length); and tennis shoes, work boots, sandals, or loafers

*Notes.*

<sup>1</sup> If host indicates a certain dress, follow the host's intent.

<sup>2</sup> Determined by host, current fashion, local customs, and time and type of event.